### 5. COUNCIL CHARITABLE LAND – ANNUAL OPERATIONAL REPORT

#### 1.0 Introduction

- 1.1 The Council being a trust corporation, by virtue of the Local Government Acts, is the Trustee of the Charities mentioned in Section 2 of this report and is appointed the Trustee pursuant to Section 210 of the Local Government Act 1972 by virtue of being the statutory successor to the Cuckfield Urban District Council, the Cuckfield Rural District Council, the Burgess Hill Urban District Council and the East Grinstead Urban District Council.
- 1.2 The trustees of all registered charities in England and Wales are required by Section 45 Charities Act 1993 to prepare an annual report containing the information required by the Charities (Accounts and Reports) Regulations 2005 regarding the activities of the charity in the preceding financial year.
- 1.3 The Council as Trustee comprises all the Members of the Council, who by virtue of their office as Members of the Council are the managing trustees of the Charities mentioned in Section 2 of this report. Members of the Council receive specific training on their roles and responsibilities as Charity Trustees as part of their Member training. The names of members of the Council holding office for the period 1<sup>st</sup> April 2006 to 31<sup>st</sup> March 2007, the period for which this report relates, who have served as a charity trustee are set out in the table below:

## Edward King (Chairman) Mrs Margaret Hersey (Vice-Chairman)

Mrs Deborah Adams
Mrs Gill Balsdon
Stephen Barnett
Andrew Barrett-Miles
Richard Bates
Mrs Brenda Binge
Derek Booker
Mrs Julia Brown
Julian Calvert
Clive Chapman
Phillip Coote
Mrs Suzanne Cosgrave

Patrick Cutler

Ian Dixon

Mrs Kathleen Dumbovic

Ian Ellis

Mrs Christine Field

Martin Forde

Terry Gillard
Bernard Gillbard
Mrs Jean Glynn
Richard Goddard
Brian Hall
David Heasman
Paddy Henry

Christopher Hersey
Paul Johnson
Mrs Anne Jones
Jim Joyce-Nelson
Mrs Susanna Kemp
Graham Knight
Mike Livesey

Alan Lord Andrew MacNaughton Christopher Maidment Gordon Marples
Gary Marsh
Peter Martin
Edward Matthews
Mrs Heather Ross
Ian Scotland
Mrs Susan Seward
Patrick Shanahan
Mark Sharman
David Shevels
Mrs Diane Shevels

Christopher Snowling Barry Starmer Michael Sullivan Ms Lesley Wilkins Mrs Lyn Williams James Worsley By virtue of the Local Government Elections held on 11<sup>th</sup> May 2007 membership of the Council changed. The names of present members of the Council who have served as a Charity Trustees since the 11<sup>th</sup> May 2007 are set out in the table below:

Mrs. Margaret Hersey (Chairman) Clive Chapman (Vice-Chairman)

Jonathan Ash-Edwards Mrs. Margaret Baker Mrs. Eileen Balsdon Stephen Barnett Andrew Barrett-Miles Richard Bates John Belsey Mrs. Liz Bennett Mrs. Brenda Binge Andrew Brock Mrs. Heidi Brunsdon Patrick Cutler

Mrs. Kathleen Dumbovic

Mrs. Gina Field Trevor Fisher Bernard Gillbard Mrs. Jean Glynn

Ian Dixon

Brian Hall
Ms. Sophia Harrison
Mrs. Sue Hatton
Ms. Dorothy Hatswell
Paddy Henry
Chris Hersey
Chris Jerrey
Mrs. Anne Jones
James Joyce-Nelson
Mrs. Jane Keel
Mrs. Susanna Kemp
Edward King

Mrs. Jacqui Landriani Andrew Lea

Edward Michael Livesey Andrew MacNaughton Christopher Maidment

Gordon Marples

Gary Marsh Peter Martin Edward Matthews

Pru Moore Ian Pearce Peter Reed Mrs. Heather Ross

Mrs. Susan Seward
David Shevels
Mrs. Diane Shevels
Christopher Snowling
James Temple-Smithson
Mandy Thomas-Atkin

Julian Thorpe Garry Wall Mike Watts

- 1.4 Since an Annual Operational Report on the activities of the Charities mentioned in Section 2 of this report and the Accounts of the Charities mentioned in Section 2 of this report must be submitted to, considered and approved by the Members sitting Charity Trustees and not as Members of the Council, it is necessary to call a special meeting of the Members of the Council to sit as the Charity Trustees.
- 1.5 All of the Charities mentioned in Section 2 of this report are unincorporated associations and their principal office is Mid Sussex District Council, Oaklands, Oaklands Road, Haywards Heath, West Sussex RH16 1SS.
- 1.6 The Council's Chief Executive, Mr John Jory, is the Chief Executive of the Charities mentioned in Section 2 of this report and the routine operational management of the Charities is delegated to and shared by the Council's Head of Outdoor Business, Mr Ian Burton, and the Council's Corporate Property Manager, Mr Ian M Brown. Any major operational management decisions that might affect the interests of the Charities are made by the Charity Trustees.
- 1.7 The Charities' solicitor is the Council's Head of Legal Services, their bankers are the Cooperative Bank plc and Mr Hugh Barron (CPFA) independently examines their Accounts.
- 1.8 This report provides a review of the operational activities of the charities managed by the Council and a statement of each charity's financial affairs for the period 1st April 2006 to 31st March 2007. A copy of the Accounts for each charity is annexed to this report and together they comprise the Charity's Annual Report and Accounts.

### 2.0 Charities Operational Report

### 2.1 General

2.1.1 Project work on these sites have been directed at maintaining the quality of these facilities and securing their income generating capacity to offset the costs of providing these publicly accessible open spaces and their facilities.

### 2.2 Beech Hurst Gardens, Haywards Heath – Charity No:305202

- 2.2.1 The Charity was constituted by a Declaration of Trust dated 2<sup>nd</sup> March 1950 when Gardens were gifted to the Council's predecessor, the Urban District Council of Cuckfield, by the trustees of the late William Johnson Yapp to be administered by the Council upon charitable trust.
- 2.2.2 The object of the Charity is the provision of a public park and recreation ground for the benefit of the inhabitants of Haywards Heath. The trustees powers of management are very restrictive and are limited to providing facilities for the use and enjoyment of the inhabitants of Haywards Heath for educational, scientific, cultural or recreational purposes and for any of the charitable purposes set out in section 4 of the Physical Training and Recreation Act 1937 and not for any purposes that are not charitable. By virtue of a Scheme made by the Charity Commissioners on 1<sup>st</sup> March 1996, the Council now has the power, subject to complying with charity law and the prior written consent of the Charity Commissioners, to sell or let part of the Charity's property provided that this will not unduly interfere with the objects of the Charity.
- 2.2.3 These gardens represent a major park for the town of Haywards Heath, while attracting visitors from outside the district. Regular maintenance has provided a high quality facility. A User Group is now well established. There have been further improvements to the borders and accessibility within the site.
- 2.2.4 The third year's trading figures for the Family Restaurant were not quite so good as previous year and so only the base rent was collected with no supplementary rent.
- 2.2.5 Income was also generated from a number of leases and licences on the site, hirings of the pitch and putt golf course, temporary refreshments from the site kiosk, tennis courts and rental from the cottages. This income contributed to the upkeep of the grounds and necessary building repairs. The site has been regularly maintained.

## 2.3 Richard Worsley Recreation Ground, Cuckfield (known as Cuckfield Recreation Ground) – Charity No: 206789

- 2.3.1 The Charity was constituted by Conveyance dated 1<sup>st</sup> July 1920 when the Park was gifted to the Council's predecessor, the Urban District Council of Cuckfield, by Frances Pendleburg Worsley to be administered by the Council upon charitable trust.
- 2.3.2 The object of the Charity is the provision of a Public Recreation Ground for the use and benefit of the inhabitants of the former Urban District of Cuckfield and the Parish of Cuckfield Rural, and as a perpetual memorial to her late husband, who died on the 9<sup>th</sup> November 1916, and as a memorial to those who gave their lives in the Great War 1914-18. The Council's powers of management are restricted to using the property for charitable purposes. By virtue of a Scheme made by the Charity Commissioners on 15<sup>th</sup> May 2000, the Council now has limited power, subject to complying with charity law and the prior written consent of the Charity Commissioners, to let part of the Charity's property provided that this will not unduly interfere with the objects of the Charity.

2.3.3 The grounds to this popular and well used venue were regularly maintained. Income was generated from pitch and event hirings, hire of the tennis courts and ground rental for the tennis pavilion. The income generated contributed to the grounds maintenance and upkeep of the tennis courts, pavilion, playgrounds and paddling pool.

### 2.4 Fairfield Recreation Ground, Burgess Hill – Charity No: 305187

- 2.4.1 The Charity's property comprises the eastern end of the recreation ground. The Charity was constituted by Conveyance dated 1<sup>st</sup> October 1891 when the Park was gifted to the Council's predecessor, the Burgess Hill Local Board, by the Churchwardens and Overseers of the Parish of Clayton to be administered by the Council upon charitable trust. The Charity was enrolled on the books of the Charity Commissioners under the Mortmain and Charitable Uses Act 1888.
- 2.4.2 The object of the Charity is the provision of a place of exercise and recreation for the benefit of the inhabitants of the Parish of Clayton (now part of the Parish of Hassocks) and the neighbourhood. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.4.3 There has been no change to the charity section of the site. The grounds were regularly maintained.
- 2.4.4 The property comprises a popular public recreation ground on which is located a drained football pitch. Regular maintenance by the Council has provided a high quality facility. This continues to be used regularly by sports clubs generating much needed income, which has helped to offset sports pitch maintenance.

### 2.5 Public Open Spaces, Lucastes Avenue Haywards Heath – Charity No: 233890

- 2.5.1 The land was gifted to the Council's predecessor, the Urban District Council of Haywards Heath, for use as public open space in perpetuity by a Conveyance dated 9<sup>th</sup> January 1932. The Charity was constituted by an Order of the Secretary of State for Education and Science made on 26<sup>th</sup> January 1965 pursuant to section 18 of the Charities Act 1960 and the land was declared a charitable foundation, and the Cuckfield Urban District was appointed Charity Trustee.
- 2.5.2 The object of the Charity is the provision of public open space for the enjoyment of the inhabitants of Haywards Heath.
- 2.5.3 The land comprises mainly roadside grass verges and woodland belts at the eastern end in Lucastes Avenue, which are regularly maintained by the Council. It has no income generating potential.

### 2.6. Ashurst Wood Recreation Ground, East Grinstead – Charity No: 305162

- 2.6.1 The Charity was constituted by a Conveyance dated 22<sup>nd</sup> September 1954 when the Park was gifted to the Council's predecessor, the Urban District Council of East Grinstead, by the Trustees of Ashurst Wood Recreation Ground.
- 2.6.2 The object of the Charity is the provision of the open space for the recreation of adults and as a playground for children and youths of the village of Ashurst Wood as public open space. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.6.3 There has been no change to the facilities. A detailed study of all the District's pavilions and the access to them has led the Council to embark on a major

programme of works in future years to address dilapidations of its building stock and to ensure the building is brought up to an acceptable standard for disabled access. Options for alterations to meet future demand by user groups are being considered following representations from existing users. Ashurst Wood pavilion is in this future programme of works, part of the Council's Asset Management Plan.

The recreation ground comprises a number of recreational facilities including a children's playground. The soccer pitches continue to be very well used. All facilities were regularly maintained.

- 2.6.4 Income was received for football pitch and pavilion hire. The income contributed towards the maintenance of the trust property.
- 2.6.5 Ashurst Wood Parish Council have considered the proposal for a Rural Management Agreement and have decided not to proceed at this stage.

### 2.7 St Johns Park, Burgess Hill - Charity No: 305189

- 2.7.1 The Charity's property comprises only the eastern half of the park. The Charity was constituted by a Conveyance dated 24<sup>th</sup> April 1891 when the Park was gifted to the Council's predecessors, the Burgess Hill Local Board, upon charitable trust.
- 2.7.2 The object of the Charity is the provision of a Public Park and Pleasure Ground for the benefit of the inhabitants and visitors to St John's Common. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.7.3 The grounds of this popular park for Burgess Hill were regularly maintained.
- 2.7.4 Income was generated from pitch hirings for cricket, event and pavilion hirings. This contributed towards the cricket outfield maintenance and the upkeep of the pavilion.

## 2.8 Public Walk and Pleasure Ground, Lindfield (known as West Common) Charity No: 305324

- 2.8.1 The land was acquired by the Council's predecessor, the Urban District Council of Cuckfield pursuant to section 164 of the Public Health Act 1875 and constitutes public open space. The Charity was constituted when the land was enrolled on the books of the Ministry of Education pursuant to section 6(2) of the Mortmain and Charitable Uses Act 1888 and section 1 of the Mortmain and Charitable Uses Act Amendment Act 1892.
- 2.8.2 The object of the Charity is the provision of a Public Walk and Pleasure Ground pursuant to section 164 of the Public Health Act 1875 for the benefit of the local inhabitants of Lindfield. The Council's powers of management are restricted to using the property for charitable purposes within the meaning of the Recreational Charities Act 1958.
- 2.8.3 This land forms a linear open space surrounded by busy public highways with little income generating potential. The site continues to be regularly maintained.

### 2.9 King George's Field, Crawley Down – Charity No: 1060462

- 2.9.1 The Charity was constituted by a Declaration of Trust made by the Council's predecessor, the Rural District Council of Cuckfield, on 7<sup>th</sup> June 1938 whereby the Council declared that the land would be held in perpetuity as memorial to his late Majesty King George V under the provisions of the King George's Foundation.
- 2.9.2 The object of the Charity is the provision of playing fields for the use and enjoyment of the inhabitants of Crawley Down.

2.9.3 The property comprises a small recreation ground. The property continues to be an important local recreational facility and has been regularly maintained.

### 3.0 Charities Accounts

- 3.1 From 1st March 1996 new reporting regulations came into effect such that from the financial year 1996/97, the Council, as Charity Trustees is obliged to complete annual returns for each of the managed Charities under its control. The accounts are attached as appendix 1 to this report. They set out the details of income and expenditure for each Trust Site for the financial year commencing on 1st April 2006 and ending on 31st March 2007.
- 3.2 At the request of the Charity Commissioners, the 2000/2001 accounts for Beech Hurst Gardens, Fairfield Recreation Ground, Richard Worsley and St Johns Park Charities were independently examined by Hugh Barron (CPFA), a qualified accountant experienced in the independent examination of Charity Accounts, on behalf of the Council. His report recommended that the accounts of the Charities administered by the Council should be prepared on an accruals accounting basis. The appendix attached details the financial affairs for each Trust for the financial year commencing on 1<sup>st</sup> April 2006 and ending on 31<sup>st</sup> March 2007 in that format. The accounts of those Charities with income or expenditure that exceeds £100,000 are subject to independent examination. However, the Council has for the sake of consistency elected to have all the Charities accounts independently examined and the accounts for the financial year 2006/07 were examined by Hugh Barron (CPFA) in august 2007. His reports on the accounts for each Trust are attached to the end of the accounts.
- 3.3 The returns to the Charity Commission will be completed on the basis of these figures. In line with recommended practice the Trust Fund Assets are no longer consolidated within the balance sheet in the Council's Statement of Accounts.
- 3.4 Members should note that in the case of each charity with the exception of Beech Hurst the charity's expenditure exceeds its income and that the shortfall is met from the Council's own resources. At Beech Hurst there was a surplus of income over expenditure of £11,747. This money will be utilised to realise additional improvements in the 2008/09 budget year as identified in the draft masterplan for the site and as agreed by the site User Group. One such project is the upgrade of the entrance to the park near the tennis courts with associated linking path to the main body of the park.

### 4.0 Financial Implications

4.1 All income and expenditure shown in the 2006/07 Charity Accounts were accommodated within the 2006/2007 Revenue Budget.

### 5.0 Risk Analysis

5.1 By compiling detailed annual operational and financial reports the Trustees are minimising their risks of not complying with current legislation and Charity Commission requirements. This report will form part of the Annual Returns for each Charity referred to in the report.

### 6.0 Conclusion

6.1.1 The trust property has been held and maintained satisfactorily during the period 1<sup>st</sup> April 2006 to 31<sup>st</sup> March 2007.

### 7.0 Recommendations

The Charity Trustees are recommended to:

7.1 Note and agree the contents of this report; ratify the actions taken and approve the Charities' Accounts for 2006/2007

### **Background Papers**

Outdoor Business, Property, legal and finance files

# Charity Accounts 2006/07

### Mid Sussex District Council as Charity Trustees of:

Beech Hurst Gardens
Ashurst Wood Recreation Ground
Richard Worsley Recreation Ground
St John's Park
Fairfield Road Recreation Ground
King George's Playing Field
Lucastes Avenue Open Space
West Common Public Walk and Pleasure Ground

# Charity Accounts for the Year Ended 31st March 2007

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## Beech Hurst Gardens - Registration Number 305202 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds	Restricted Income Funds	Endowment Funds	2006/07	2005/06
Incoming Resources	£	£	£	£	£
Incoming Resources from Donors (MSDC)				0	723
Income from Charitable Trading	18,594	71,257		89,851	93,197
Total incoming resources	18,594	71,257	0	89,851	93,920
Less cost of generating funds				0	
Net incoming resources available for charitable application	18,594	71,257	0	89,851	93,920
Expenditure					
Charitable Expenditure: Maintenance and Insurance Utilities NNDR	5,662 598	91,559		91,559 5,662 598	81,643 3,995 582
Management and Administration: Legal Costs Audit Fees Depreciation charge for year Impairment Charge Provision for Bad Debt	250		44,510	0 250 44,510 0 0	0 250 32,367 0 0
Total expenditure	6,510	91,559	44,510	142,579	118,837
Transfer Between Funds	(12,084)	12,084		0	0
Net Incoming/(Outgoing) Resources	0	(8,218)	(44,510)	(52,728)	(24,917)
Unrealised Gains/(Losses) on Tangible Fixed Assets: Assets Revalued Write Back of Depreciation on Revaluation Disposal Write Back of Depreciation on Disposal			254,995 45,907	254,995 45,907 0 0	70,000 18,333
Net Movement in Funds	0	(8,218)	256,392	248,174	63,416
Fund Balances Brought Forward Fund Balances Carried Forward	0	19,965 11,747	1,437,940 1,694,332	1,457,905 1,706,079	1,394,489 1,457,905

# Beech Hurst Gardens - Registration Number 305202 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		1,694,332	1,437,940
Total Fixed Assets	3	1,694,332	1,437,940
Current Assets			
Debtors Creditors Prepayment (receipts in advance)	4 5	11,747 11,798	19,965 8,350
Total Current Asset		23,545	28,315
Short Term Creditors	5	(11,798)	(8,350)
Net Current Assets/(Liabilities)		11,747	19,965
Total Assets Less Current Liabilities		1,706,079	1,457,905
Endowment Funds		1,694,332	1,437,940
Restricted Income Funds Unrestricted Income Funds		11,747 0	19,965 0
Total Funds		1,706,079	1,457,905

## Beech Hurst Gardens - Registration Number 305202 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment and Restricted Funds

The land and buildings of the Charity represent the permanent endowment of the Charity. The deeds of the Charity state that the income from the rents of the properties are to be used for maintenance and insurance, therefore this has been treated as a restricted fund.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	1,540,347	1,470,347
Additions		
Revaluations	254,995	70,000
Disposals		
Balance carried forward	1,795,342	1,540,347
Accumulated Depreciation		
Balance brought forward	102,407	88,373
Disposals		
Revaluation	(45,907)	(18,333)
Charge for year	44,510	32,367
Balance carried forward	101,010	102,407
Net Book Value Brought forward	1,437,940	1,381,974
Net Book Value Carried forward	1,694,332	1,437,940

- · Depreciation basis is straight line for Buildings.
- Depreciation rate is 30 years for Beech Hurst Cottages, 49 years for Booking Office, 22 years for Quadrangle and 6 years for Tennis Shelter.
- The asset revaluation, as at 1<sup>st</sup> April 2006 was carried out by Mrs A Hutchings, FRICS, District Valuer South East. The Valuation Office is an Executive Agency of the Inland Revenue.

## Beech Hurst Gardens - Registration Number 305202 Notes to the Accounts

### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Trade Debtors		
Amounts due to subsidiary and associated undertakings		
Other Debtors	11,747	19,965
Prepayments (receipts in advance)	11,798	8,350
Accrued Income		
Total	23,545	28,315

- Other Debtors show the surplus of trading income for the last 3 years held by MSDC
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2006/07	Amounts falling due within one year 2005/06
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors Accruals	(44.700)	(0.350)
Deferred Income	(11,798)	(8,350)
Defended income		
Total	(11,798)	(8,350)

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

### Ashurst Wood Recreation Ground - Registration Number 305162 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds	Endowment Funds	2006/07	2005/06
Incoming Resources	£	£	£	£
Incoming Resources from Donors (MSDC)	6,675		6,675	24,545
Income from Charitable Trading	6,975		6,975	2,858
Total incoming resources	13,650	0	13,650	27,403
Expenditure				
Charitable Expenditure: Maintenance and Insurance Utilities	14,932 (303)		14,932 (303)	25,261 1,444
Management and Administration: Audit Fees Depreciation charge for year Provision for Bad Debt	50 (5)	3,733	50 3,733 (5)	50 3,733 (186)
Total expenditure	14,674	3,733	18,407	30,302
Transfer Between Funds			0	0
Net Incoming/(Outgoing) Resources	(1,024)	(3,733)	(4,757)	(2,899)
Unrealised Gains/(Losses) on Tangible				
Fixed Assets: Assets Revalued Write Back of Depreciation on Revaluation			0	98,650 7,500
Net Movement in Funds	(1,024)	(3,733)	(4,757)	103,251
Fund Balances Brought Forward Fund Balances Carried Forward	1,026 2	154,267 150,534	155,293 150,536	52,042 155,293

# Ashurst Wood Recreation Ground - Registration Number 305162 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		150,534	154,267
Total Fixed Assets	3	150,534	154,267
Current Assets			
Debtors Creditors Prepayments (receipts in advance)	<i>4</i> 5	2 351	1,026 427
Total Current Asset		353	1,453
Short Term Creditors	5	(351)	(427)
Net Current Assets/(Liabilities)		2	1,026
Total Assets Less Current Liabilities		150,536	155,293
Endowment Funds		150,534	154,267
Unrestricted Income Funds		2	1,026
Total Funds		150,536	155,293

## Ashurst Wood Recreation Ground - Registration Number 305162 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Fund

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	158,000	59,350
Additions	0	0
Revaluations	0	98,650
Disposals	0	0
Balance carried forward	158,000	158,000
Accumulated Depreciation Balance brought forward Disposals	3,733 0	7,500 0
Revaluation	0	(7,500)
Charge for year	3,733	3,733
Balance carried forward	7,466	3,733
Net Book Value Brought forward	154,267	51,850
Net Book Value Carried forward	150,534	154,267

- Depreciation basis is straight line for buildings.
- Depreciation rate is 18 years for the pavilion.
- The asset revaluation, as at 1<sup>st</sup> April 2005 was carried out by Mrs A Hutchings, FRICS, District Valuer South East. The Valuation Office is an Executive Agency of the Inland Revenue.

# Ashurst Wood Recreation Ground - Registration Number 305162 Notes to the Accounts

### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Trade Debtors	2	1026
Amounts due to subsidiary and associated undertakings Other Debtors		
Prepayments (receipts in advance)	351	427
Accrued Income		
Total	353	1,453

- Trade Debtors include debtors of £4.00 less provision for bad debts of £2.00.
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

Analysis of Creditors	falling due within one year 2006/07	falling due within one year 2005/06
Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals	(351)	427
Deferred Income  Total	(351)	427

Amounts

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### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds £	Endowment Funds £	2006/07 £	2005/06 £
Incoming Resources	£	£	L	L
Incoming Resources from Donors (MSDC)	23,469		23,469	38,460
Income from Charitable Trading	10,109		10,109	8,921
Total incoming resources	33,578	0	33,578	47,381
Less cost of generating funds	0		0	0
Net incoming resources available for charitable application	33,578	0	33,578	47,381
Expenditure				
Charitable Expenditure: Maintenance and Insurance Utilities Management and Administration: Agency Management Fees Legal Costs Audit Fees Depreciation charge for year Provision for Bad Debt	27,758 5,696 (144) 150 245	2,321	27,758 5,696 (144) 0 0 150 2,321 245	43,037 3,853 353 0 0 150 2,321 (6)
Total expenditure	33,705	2,321	36,026	49,708
Transfer Between Funds	0	0	0	0
Net Incoming/(Outgoing) Resources	(127)	(2,321)	(2,448)	(2,327)
Unrealised Gains/(Losses) on Tangible Fixed Assets: Assets Revalued Write Back of Depreciation on Revaluation		8,500 0	8,500 0	0
Net Movement in Funds	(127)	6,179	6,052	(2,327)
Fund Balances Brought Forward Fund Balances Carried Forward	268 141	64,158 70,337	64,426 70,478	66,753 64,426

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		70,337	64,158
Total Fixed Assets	3	70,337	64,158
Current Assets			
Debtors Creditors Prepayment (receipts in advance)	4 5	141 3,262	268 5,348
Total Current Asset		3,403	5,616
Short Term Creditors	5	(3,262)	(5,348)
Net Current Assets/(Liabilities)		141	268
Total Assets Less Current Liabilities		70,478	64,426
Endowment Funds		70,337	64158
Unrestricted Income Funds		141	268
Total Funds		70,478	64,426

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	68,800	68,800
Additions		
Revaluations	8,500	0
Disposals		
Balance carried forward	77,300	68,800
Accumulated Depreciation Balance brought forward	4,642	2 224
Disposals	4,042	2,321
Revaluation	0	
Charge for year	2,321	2,321
Balance carried forward	6,963	4,642
Net Book Value Brought forward	64,158	66,479
Net Book Value Carried forward	70,337	64,158

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 32 years for Public Conveniences and 15 years for the Pavilion
- The asset revaluation, as at 1<sup>st</sup> April 2006 was carried out by Mrs A Hutchings, FRICS, District Valuer South East. The Valuation Office is an Executive Agency of the Inland Revenue.

### Richard Worsley (Cuckfield) Recreation Ground - Registration Number 206789 Notes to the Accounts

### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Trade Debtors	141	268
Amounts due to subsidiary and associated undertakings Other Debtors		
Prepayments (receipts in advance)	3262	5348
Accrued Income		
Total	3403	5616

- Trade Debtors includes debtors of £281.75 less provision for bad debt of £140.88.
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2006/07	Amounts falling due within one year 2005/06
7 mary one or or ourselve	£	£
Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings		
Other Creditors Accruals Deferred Income	(3,262)	(5,348)
Total	(3,262)	(5,348)

### 5. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

## St John's Park - Registration Number 305189 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds	Endowment Funds	2006/07	2005/06
Incoming Resources	£	£	£	£
Incoming Resources from Donors (MSDC)	15,594		15,594	9172
Income from Charitable Trading	9,377		9,377	15,144
Total incoming resources	24,971	0	24,971	24,316
Cost of generating funds			0	0
Net incoming resources available for charitable application	24,971		24,971	24,316
Expenditure				
Charitable Expenditure: Maintenance and Insurance Utilities Rates	23,718 1,221		23,718 1,221 0	22,496 1,263 0
Management and Administration Expenditure: Legal Fees Audit Fees Depreciation charge for year Provision for Bad Debt	50 1	9,408	0 50 9,408 1	0 150 9408 185
Total expenditure	24,990	9,408	34,398	33,502
Transfer Between Funds	0	0	0	0
Net Incoming/(Outgoing) Resources	(19)	(9,408)	(9,427)	(9,186)
Unrealised Gains/(Losses) on Tangible Fixed Assets: Assets Revalued Write back of depreciation on revaluation			0 0	0
Net Movement in Funds	0	(9,408)	(9,427)	(9,186)
Fund Balances Brought Forward Fund Balances Carried Forward	222 203	362,526 353,118	362,748 353,321	371,934 362,748

# St John's Park - Registration Number 305189 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		353,118	362,526
Total Fixed Assets	3	353,118	362,526
Current Assets			
Debtors Creditors Prepayment (receipts in advance)	4 5	203 (2,030)	222 (787)
Total Current Asset		(1,827)	(565)
Short Term Creditors	5	2,030	787
Net Current Assets/(Liabilities)		203	222
Total Assets Less Current Liabilities		353,321	362,748
Endowment Funds		353,118	362,526
Unrestricted Income Funds		203	222
Total Funds		353,321	362,748

# St John's Park - Registration Number 305189 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

Acces Occion Valuation	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation	200.750	200 750
Balance brought forward	390,750	390,750
Additions	U	0
Revaluations	•	0
Disposals	0	0
Balance carried forward	390,750	390,750
Accumulated Depreciation Balance brought forward Disposals	28,224 0	18,816 0
Revaluation		
Charge for year	9,408	9,408
Balance carried forward	37,632	28,224
Net Book Value Brought forward	362,526	371,934
Net Book Value Carried forward	353,118	362,526

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 35 years for the Pavilion.

## St John's Park - Registration Number 305189 Notes to the Accounts

### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Trade Debtors  Amounts due to subsidiary and associated undertakings	203	222
Other Debtors Prepayments (Receipts in Advance) Accrued Income	(2,030)	(787)
Total	(1,827)	(565)

- Trade Debtors include debtors of £405.24 less provision for bad debts of £202.62
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

#### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Loans and overdrafts Trade Creditors Amounts due to subsidiary and associated undertakings Other Creditors Accruals Deferred Income	2,030	787
Total	2,030	787

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

## Fairfield Road Recreation Ground - Registration Number 305187 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds £	Endowment Funds £	2006/07 £	2005/06 £
Incoming Resources	£	£	£	L
Incoming Resources from Donors (MSDC)	10,030		10,030	1,359
Income from Charitable Trading	4,238		4,238	3,915
Total incoming resources	14,268	0	14,268	5,274
Expenditure				
Charitable Expenditure: Maintenance and Insurance Utilities	12,336 552		12,336 552	8,522 471
Management and Administration Expenditure: Audit Fees Depreciation charge for year	150	1,440	150 1,440	150 1,440
Provision for Bad Debt	615		615	(1,934)
Total expenditure	13,653	1,440	15,093	8,649
Transfer Between Funds			0	0
Net Incoming/(Outgoing) Resources	615	(1,440)	(825)	(3,375)
Unrealised Gains/(Losses) on Tangible Fixed Assets:				
Assets Revalued Write back of depreciation on revaluation			0	
Net Movement in Funds	615	(1,440)	(825)	(3,375)
Fund Balances Brought Forward	403	47,930	48,333	51,708
Fund Balances Carried Forward	1,018	46,490	47,508	48,333

# Fairfield Road Recreation Ground - Registration Number 305187 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07	2005/06 £
Fixed Assets			
Tangible Assets		46,490	47,930
Total Fixed Assets	3	46,490	47,930
Current Assets			
Debtors Creditors Prepayment (receipts in advance)	<i>4</i> 5	1,018 901	403 0
Total Current Asset		1,919	403
Short Term Creditors	5	(901)	0
Net Current Assets/(Liabilities)		1,018	403
Total Assets Less Current Liabilities		47,508	48,333
Endowment Funds Unrestricted Income Funds		46,490 1,018	47,930 403
Total Funds		47,508	48,333

# Fairfield Road Recreation Ground - Registration Number 305187 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	52,250	52,250
Additions	0	0
Revaluations		
Disposals	0	0
Balance carried forward	52,250	52,250
Accumulated Depreciation Balance brought forward	4,320	2,880
Disposals	U	0
Revaluation	4 440	4 440
Charge for year	1,440	1,440
Balance carried forward	5,760	4,320
Not Dools Value Drawals former	47.000	
Net Book Value Brought forward	47,930	49,370
Net Book Value Carried forward	46,490	47,930

- Depreciation basis is straight line for Buildings.
- Depreciation rate is 25 years for the Pavilion.

# Fairfield Road Recreation Ground - Registration Number 305187 Notes to the Accounts

### 4. Debtors and Prepayments

Analysis of Debtors	Amounts falling due within one year 2006/07 £	Amounts falling due within one year 2005/06 £
Trade Debtors Amounts due to subsidiary and associated undertakings	1018	403
Other Debtors Prepayments (receipts in advance) Accrued Income	901	0
Total	1919	403

- Trade Debtors includes debtors of £2,035.82 less provision for bad debt of £1,017.91
- MSDC fund any deficits or future liabilities (see creditors accruals below) This is treated as a receipt in advance in the balance sheet.

### 5. Creditors and Accruals

Analysis of Creditors	Amounts falling due within one year 2006/07	Amounts falling due within one year 2005/06 £
Loans and overdrafts		
Trade Creditors		
Amounts due to subsidiary and associated undertakings		
Other Creditors		
Accruals	(901)	0
Deferred Income		
Total	(901)	0

### 6. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

### King George's Playing Field - Registration Number 1060462 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds £	Endowment Funds £	2006/07 £	2005/06 £
Incoming Resources	2	2	L	٧
Incoming Resources from Donors (MSDC)	3,296		3,296	3,647
Income from Charitable Trading	403		403	849
Total incoming resources	3,699	0	3,699	4,496
Expenditure				
Charitable Expenditure: Maintenance and Insurance	3,292		3,292	4,109
Management and Administration Expenditure: Rural Management Agreement Audit Fees Depreciation charge for year Provision for Bad Debt	357 50		357 50 0	337 50 0
Total expenditure	3,699		3,699	4,496
Transfer Between Funds	0	0	0	0
Net Incoming/(Outgoing) Resources	0	0	0	0
Unrealised Gains/(Losses) on Tangible Fixed Assets:			•	4.450
Assets Revalued			0	4,450
Net Movement in Funds	0	0	0	4,450
Fund Balances Brought Forward Fund Balances Carried Forward	0	16,750 16,750	16,750 16,750	12,300 16,750

# King George's Playing Field - Registration Number 1060462 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		16,750	16,750
Total Fixed Assets	3	16,750	16,750
Current Assets			
Debtors Creditors Prepayment (receipts in advance)		0	0 0
Total Current Asset		0	0
Short Term Creditors		0	0
Net Current Assets/(Liabilities)		0	0
Total Assets Less Current Liabilities		16,750	16,750
En la compant E on to		40	
Endowment Funds Unrestricted Income Funds		16,750 0	16,750 0
Total Funds		16,750	16,750

# King George's Playing Field - Registration Number 1060462 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment and Restricted Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	16,750	12,300
Additions	0	0
Revaluations	0	4,450
Disposals	0	0
Balance carried forward	16,750	16,750
Accumulated Depreciation Balance brought forward Disposals Revaluation Charge for year Balance carried forward	0 0 0 0	0 0 0 0 0
Net Book Value Brought forward Net Book Value Carried forward	16,750 16,750	12,300 16,750

- Depreciation is not applicable.
- The asset revaluation, as at 1<sup>st</sup> April 2005 was carried out by Mrs A Hutchings, FRICS, District Valuer South East. The Valuation Office is an Executive Agency of the Inland Revenue.

### 4. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

## Lucastes Avenue Open Space - Registration Number 233890 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

Incoming Resources	Unrestricted Funds £	Endowment Funds £	2006/07 £	2005/06 £
Incoming Resources from Donors (MSDC)	331		331	343
Total incoming resources	331	0	331	343
Expenditure				
Charitable Expenditure: Maintenance and Insurance	331		331	343
Total expenditure	331	0	331	343
Transfer Between Funds			0	0
Net Incoming/(Outgoing) Resources	0	0	0	0
Unrealised Gains/(Losses) on Tangible				
Fixed Assets: Assets Revalued			0	0
Net Movement in Funds	0	0	0	0
Fund Balances Brought Forward Fund Balances Carried Forward	0	2 2	2 2	2 2

# Lucastes Avenue Open Space - Registration Number 233890 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		2	2
Total Fixed Assets	3	2	2
Current Assets			
Debtors Creditors Prepayment (receipts in advance)		0	0 0
Total Current Asset		0	0
Short Term Creditors		0	0
Net Current Assets/(Liabilities)		0	0
Total Assets Less Current Liabilities		2	2
Endowment Funds		2	2
Unrestricted Income Funds		0	0
Total Funds		2	2

## Lucastes Avenue Open Space - Registration Number 233890 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	2	2
Additions	0	0
Revaluations	0	0
Disposals	0	0
Balance carried forward	2	2
Accumulated Depreciation Balance brought forward Disposals Revaluation Charge for year Balance carried forward	0 0 0 0	0 0 0 0 0
Net Book Value Brought forward Net Book Value Carried forward	2 2	2 2

• Depreciation is not applicable.

### 4. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Statement of Financial Activities for the year ended 31<sup>st</sup> March 2007

	Unrestricted Funds £	Endowment Funds £	2006/07 £	2005/06 £
Incoming Resources				
Incoming Resources from Donors:	1,428		1,428	635
Total incoming resources	1,428	0	1,428	635
Expenditure				
Direct Charitable Expenditure: Maintenance and Insurance Audit Fee	1,428		1,428 0	585 50
Total expenditure	1,428	0	1,428	635
Transfer Between Funds			0	0
Net Incoming/(Outgoing) Resources	0	0	0	0
Unrealised Gains/(Losses) on Tangible Fixed Assets:				
Assets Revalued			0	0
Net Movement in Funds	0	0	0	0
Fund Balances Brought Forward Fund Balances Carried Forward	0	1 1	1	1 1

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Balance Sheet as at 31<sup>st</sup> March 2007

	Notes	2006/07 £	2005/06 £
Fixed Assets			
Tangible Assets		1	1
Total Fixed Assets	3	1	1
Current Assets			
Debtors Creditors prepayment (receipts in advance)		0	0 0
Total Current Asset		0	0
Short Term Creditors		0	0
Net Current Assets/(Liabilities)		0	0
Total Assets Less Current Liabilities		1	1
Endowment Funds		1	1
Unrestricted Income Funds		0	0
Total Funds		1	1

### West Common Public Walk and Pleasure Ground - Registration Number 305324 Notes to the Accounts

### 1. Basis of Accounting

These accounts have been prepared in the accruals format in accordance with the Charities SORP.

### 2. Endowment Funds

The land and buildings of the Charity represent the permanent endowment of the Charity.

### 3. Details of Movements on Assets

Acces Oceas an Maharitan	Freehold Land & Buildings 2006/07 £	Freehold Land & Buildings 2005/06 £
Asset Cost or Valuation		
Balance brought forward	1	1
Additions	0	0
Revaluations	U	0
Disposals  Balance carried forward	1	0
Accumulated Depreciation		
Balance brought forward	0	0
Disposals	0	0
Revaluation	0	0
Charge for year	0	0
Balance carried forward	0	0
Net Book Value Brought forward	1	1
Net Book Value Carried forward	1	1

Depreciation is not applicable.

### 4. Reserves Policy

The Charity's policy is to hold no reserves. The shortfall between income generated through charitable trading and its commitments is donated by the Council (MSDC).

## Independent Examiner's Report on the Accounts

### Report to:

The trustees/members of Beech Hurst Gardens, Ashurst Wood Recreation Ground, Richard Worsley (Cuckfield) Recreation Ground, St John's Park, Fairfield Recreation Ground, King George's Playing Field, Lucastes Avenue Open Space and West Common Public Walk and Pleasure Ground.

On accounts for the year ended 31st March 2007

Set out on pages 1 - 29.

### Respective Responsibilities of Trustees and Examiner

As the charities' trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention.

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Hugh Barron PFA 10 Downside Westdene Brighton BN1 5EQ 24 August 2007